

Policy Number:	<b>2400</b>
Policy Title:	<b>Sustainable Transportation</b>
Approved by:	<b>President</b>
Approval date:	<b>June 24, 2021</b>
Effective date:	<b>June 24, 2021</b>
Review date:	-
Next review date:	<b>June 2026</b>

**1. Policy Statement**

The travel of students and employees of University Canada West (“UCW”), while necessary for the purpose of UCW business and study, represents a significant part of the UCW global environmental footprint. This is particularly significant in an era of climate emergency, but also true more generally, and significant to urban sustainability issues of access, economic equity, public health, student health and well-being and air, water and land pollution.

UCW intends this policy to aid us in managing and, wherever reasonable and affordable, reducing and/or mitigating our climate, environmental, social and economic impacts due to passenger transportation.

**2. Purpose**

The purpose of the Sustainable Transportation Policy is to provide a framework for the ongoing management of sustainability impacts caused by passenger travel related to UCW’s business.

The policy is intended to aid in governing all efforts to make UCW transportation more sustainable, including: external relations with partners, investment in transportation infrastructure, operational procedures development, engagement with students and employees, and development incentive and support programs.

**3. Scope**

The policy is intended to include travel:

- By students, faculty and staff
- By both surface, sea and air
- Caused directly and indirectly by UCW activities (e.g. commuting & operational)
- Achieved through self-propelled and mechanical means

The policy is intended to serve as an impetus for developing initiatives in transportation demand management and, where demand/impact reduction is not possible, mitigation of sustainability impacts.

**4. Principles**

1. Transportation and mitigation initiatives will be developed in consultation with students, employees and partners.

2. Selection, implementation and budgeting of transportation initiatives will be performed based on three principles:

2.1. Affordability

- 2.2. Evidence based decision-making
- 2.3. Observed efficacy
- 3. Development of transportation initiatives will be compiled and researched by a working group, with or without expert support, and submitted to executive committee for approval.

**5. Related policies**

<b>Policy Number</b>	<b>Policy Title</b>
8004	Travel and Entertainment Expense Management

**6. Responsibilities**

The President has ultimate accountability for this policy. The President may delegate their powers in whole or in part to relevant staff members.