

Senate Meeting

Thursday, November 02, 2023; 3:00 pm PDT

Via Microsoft Teams

Meeting Minutes

Attendees:

Bashir Makhoul (UCW President and Senate Chair)

Maureen Mancuso (Vice-President Academic)

Stephanie Chu (AVP Teaching, Learning and Scholarship)

Henrique Gea (Registrar)

George Drazenovic, Gelareh Farhadian, Larry Earnhart, and Michele Vincenti (Program Chairs)

Nam Le, Alexander Sakharov, Salvador Trevino, Penny Farley, Mehdi Akhgari, Rushdi Alsaleh, Noosha Mehdian, Hamed Taherdoost, Manbo He, Mohsen Saeedi, Jack Smith, Abedeh Gholidoust, Min Kay (Faculty Representatives)

Anna Lee Boulton, Maryam Rostamy (Staff Representatives)

Udhaykaran Singh, Nneka Ofodum, Arya Patel (Student Representatives)

Mamtha Nagaraja (Alumni Representative)

Brenda Mathenia (University Librarian)

Adrian Mitescu (Senate Secretary)

Saleiha Sharif (Senate Coordinator)

Guests:

Christine Chan (Director of Student Affairs & Services)

Cassie Savoie (Director, Academic Operations & Support Services)

Harpreet Ahluwalia (Director, Curriculum & Quality Assurance)

Cherie Chang (Manager of Advising Services)

Bradley Fehr (Associate Director Communications)

Heidi Rolfe (Compliance Officer)

Amit Kohli (Research Ethics Board Chair)

Marina Candeia (Project Manager, Transfer & Institutional Partnership)

Annette O'Hara (Ombudsperson)

Stewart Fast (Director, Office of Research & Scholarship)

Jamie Molz (Communication Manager)



Sylvia Huynh (Research Analyst)

Mohsen Ghodrat (Faculty Member)

Colby McLeod (Associate Registrar)

Regrets:

Nisa Chand (Faculty Representative)

Catherine Vertesi (UCW Board of Governors Representative)

Janette Adriana (Student Representatives)

Absent:

Jill Cummings (Program Chair)



1. Call to Order and Land Acknowledgment

B. Makhoul

We acknowledge that the territories on which UCW and its campuses are situated are the traditional, ancestral and unceded territories of the x̱məθḵʷəy̱əm (Musqueam), Skwxwú7mesh (Squamish) and Selilwítlh (Tsleil-Waututh) Nations. We thank them for having cared for this land since time immemorial, honour their graciousness to the students who seek knowledge here, and iterate our dedication to valuing the ongoing contributions of Indigenous peoples and communities.

The meeting was called to order at 3:00 pm PST.

2. Approval of the Agenda

B. Makhoul

Motion: To approve the agenda, as presented.

Moved: R. Alsaleh **Seconded:** N. Le

Motion carried unanimously

3. Approval of Minutes

B. Makhoul

a. Minutes from the previous Senate meeting on September 7th, 2023

Motion: To approve Minutes from the Senate meeting on September 7th, 2023, as presented.

Moved: A. Sakharov **Seconded:** R. Alsaleh

Motion carried unanimously

4. President's Communication

B. Makhoul

Bashir extended his gratitude for the warm welcome that he has received in the weeks prior to the Senate meeting. He also welcomed the new members of the Senate: 2 faculty (Dr. Kay and Dr. Gholidoust) and 4 students (Nneka, Janette, Udhaykaran and Arya) and the new University Librarian (Brenda Mathenia). He briefed the Senate members that executive team is planning to request of the Board to approve a new university student information system. Following the news about the updates and changes from IRCC regarding international students, he mentioned that internal teams (led by the Registrar's Office) are preparing for these changes. He further mentioned that several changes to the senior executive team, with the addition of Komil Mamajanov as Vice President – Strategic Development and the creation of a new position of Vice President, Student Experience.

5. Consent Agenda

B. Makhoul

B. Makhoul introduced the consent agenda where reports were presented as a package for information. He gave thanks to Committee Chairs for their monthly and Annual reports. He mentioned that it is important for the Senate to hold itself accountable for its responsibilities and this the first time that these reports are being provided to the Senate and the UCW Community and they will continue in the future.

Motion: To approve the consent agenda as a package, as presented.

Moved: L. Earnhart **Seconded:** B. Mathenia

Motion carried unanimously

6. Question period

G. Farhadian asked a question regarding admission of international students and diversification in student enrollment; the University is continuing its efforts to diversify the student population. On a question regarding DQAB reply regarding renewal of Consent for MBA, M. Mancuso mentioned that these applications will move forward (along with the with the Organization Review and the Use of 'University'); the external review panel visit for the Master of Entrepreneurship has been scheduled, and we are still waiting to hear about the Master of Marketing. In response to a question of M. Nagaraja regarding career support, C. Chan briefed that graduated students can access career services through alumni portal for networking and exclusive job postings.

7. Proposals from Standing Committees

a. Academic Planning & Priorities

- i. Partnership Agreement Renewal: Metropolitan Community College M. Candeia
M. Candeia presented the partnership renewal with Metropolitan Community College (MCC). She mentioned that the partnership was initiated in 2020 and under this partnership 3 pathways were articulated into the BCom program. All the pathways are still active but the reason for revision of this agreement is to incorporate changes to the program structure. This partnership also has the potential to support our undergraduate student enrollment.

Motion: To approve the partnership agreement renewal with Metropolitan Community College (MCC), as presented.

Moved: A.L. Boulton **Seconded:** A. Sakharov

Motion carried unanimously

b. Governance and Policies Committee

Governance-related matters:

- i. Library Committee – Terms of Reference A. Mitescu
A. Mitescu introduced Brenda Mathenia, new university librarian with reference to the Library Committee. He mentioned that with the approval of new Senate Bylaws library advisory committee is elevating with the formation of Library Committee. He briefly presented the Terms of Reference of Library Committee to the committee member. He extended his gratitude to those involved in the preparation of TORs and updates in relevant document. He mentioned the main responsibilities and its membership list. In total there are 13 members with 9 voting members; University Librarian is the ex-officio member will serve as the vice-chair of the committee, 4 faculty members, 1 department chair, 1 student representatives and other ex-officio members

Motion: To approve the Terms of Reference of Library Committee, as presented.

Moved: L. Earnhart **Seconded:** M. Saeedi

Motion carried unanimouslyPolicy-related matters:ii. New Policy: 1506 – Survey

A. Mitescu

A. Mitescu presented the rationale of the new Policy 1506 – Survey. This policy will support the survey committee in establishing a framework for coordinated approach for survey administrations. It will also help to protect the respondent's privacy and confidentiality. He mentioned that consultations were carried out with the stakeholders. He shared the implementation plan which will be public after approval by the Senate.

Motion: To approve the new policy 1506 – Survey Management, as presented.

Moved: M. He **Seconded:** H. Taherdoost

Motion carried unanimously

iii. Updated Policy: 9017 – Enrollment and Withdrawal

C. Mcleod

C. Mcleod presented the rationale and proposed changes in the existing policy 9017 – Course changes and course withdrawals. He mentioned that this policy need revision specially to formalize the departments and respective responsibilities. He further mentioned that administrative withdrawals were also something that was missing, particularly when it comes to both course for withdrawal of program and tuition fee adjustments. He mentioned that consultations were taken from the stakeholders and shared the implementation plan with the members.

Motion: To approve the updates in the policy 9017 – Enrollment and Withdrawal, as presented.

Moved: R. Alsaleh **Seconded:** A. Sakharov

Motion carried unanimously

c. University Curriculum CommitteeCourse Update - Major Changes:i. BUSI 654: Application of AI in Business

M. Ghodrat/ G. Farhadian

M. Ghodrat presented the new course of BUSI 654 with a rationale that this course explores the applications of Artificial Intelligence (AI) in different business domains. This course will help the students in understanding importance of AI as a game changer in the business landscape and in business development. The main motivation would be probably remaining competitive in the job market and having effective contribution to their organization. As per the recommendations, indigeneity along with EDI was added in the Couse BUSI654. It was suggested to add Spring 2024 and remove winter 2024 from the course outline.

Motion: To approve the course BUSI 654: Application of AI in the Business, as presented.

Moved: G. Farhadian **Seconded:** S. Chu

Motion carried unanimously

- ii. MGMT 601: Leadership in the Global Context M. Sushkov/ K. Pourasadollahi
M. Vincenti presented the changes in MGMT 601 – Leadership in the Global Context regarding course description and learning objectives. Course description incorporates the elements of leadership at all levels within an organization, students explore leadership theories and best practices that differentiate successful leaders from others including indigenous leadership and equity diversity and inclusion. He further mentioned that a concepts related to EDI and that address indigenous issues have been included in the course.

Motion: To approve the updates in the course MGMT 601: Leadership in the Global Context, as presented.

Moved: P. Farley **Seconded:** M. Vincenti

Motion carried unanimously

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| iii. <u>BUSI 321: International Business</u> | } | N. Le |
| iv. <u>BUSI 401: Strategy & Decision Making</u> | | |
| v. <u>MGMT 307: Managing Innovation</u> | | |
| vi. <u>OPMT 301: Operations Management</u> | | |
| vii. <u>MATH 101: Business Mathematics</u> | | |

N. Le presented the changes in the courses and mentioned that as per the guidelines the learning outcomes was reduced to 6. Therefore, these courses have revised learning outcomes.

Motion: To approve the changes in the courses (BUSI 321, BUSI 401, MGMT 307, OPMT 301 & MATH 101), as presented.

Moved: A.L. Boulton **Seconded:** A. Sakharov

Motion carried unanimously

8. Other Business

- a. Senate Vice-Chair: elections A. Mitescu
B. Makhoul mentioned that he needs to discuss this agenda item with Maureen and his colleagues, therefore, will discuss next time. A. Mitescu mentioned that according to bylaws we need to pass a motion to table this item.

Motion: To table the motion to elect a Vice-Chair.

Moved: B. Makhoul **Seconded:** S. Chu

21 votes in favour, 1 vote against, 1 vote in abstention (J. Smith)

Motion carried.

- b. New Senate member: Committee Appointments A. Mitescu



A. Mitescu welcomed the newly elected members of the Senate which includes two faculty representatives and four student representatives. He further presented the following roles have been assigned to the faculty reps and student reps given the availability of roles on Standing Committees and the expressed interests of the candidates.

Motion: To approve the appointment of roles to two faculty members and four students, as presented.

Moved: N. Le **Seconded:** P. Farley

Motion carried unanimously

9. Adjournment

B. Makhoul

The meeting adjourned at 4:29 pm.

