

## Senate Meeting

(Special Meeting)

Thursday, August 03, 2023; 3:00 pm PDT

Via Microsoft Teams

## Meeting Minutes

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### Attendees:

*Maureen Mancuso* (Vice-President Academic)

*Stephanie Chu* (Executive Dean/AVP Teaching, Learning and Scholarship)

*Henrique Gea* (Registrar)

*George Drazenovic, Gelareh Farhadian, Michele Vincenti, Larry Earnhart, Jill Cummings* (Program Chairs)

*Nam Le, Alexander Sakharov, Salvador Trevino, Mehdi Akhgari, Rushdi Alsaleh, Noosha Mehdian, Hamed*

*Taherdoost, Manbo He, Mohsen Saeedi, Jack Smith* (Faculty Representatives)

*Anna Lee Boulton, Maryam Rostamy* (Staff Representatives)

*Catherine Vertesi* (UCW Board of Governors Representative)

*Adrian Mitescu* (University Librarian and Senate Secretary)

*Saleiha Sharif* (Senate Coordinator)

### Guests:

*Christine Chan* (Director of Student Affairs & Services)

*Cassie Savoie* (Director, Academic Operations & Support Services)

*Cherie Chang* (Manager of Advising Services)

*Heidi Rolfe* (Compliance Officer)

*Nicoletta Romano* (Manager, Library and Learning Commons)

*Annette O'Hara* (Ombudsperson)

*Jennifer Wibisono* (Communications Specialist)

*Sophie Farmani* (Faculty Member)

### Regrets:

*Sheldon Levy* (UCW President and Senate Chair)

*Penny Farley* (Faculty Representatives)

*Mamtha Nagaraja* (Alumni Representative)

### Absent:

#### 1. Call to Order and Land Acknowledgment

M. Mancuso

*We acknowledge that the territories on which UCW and its campuses are situated are the traditional, ancestral and unceded territories of the **xʷməθkʷəy̓əm** (Musqueam), **Sḵw̓x̓wú7mesh** (Squamish) and **Selilwitulh** (Tseil-Waututh) Nations. We thank them for having cared for this land since time immemorial, honour their graciousness to the students who seek knowledge here, and iterate our dedication to valuing the ongoing contributions of Indigenous peoples and communities.*

**The meeting was called to order at 3:01 pm PST.**

**2. Approval of the Agenda**

M. Mancuso

**Motion:** To approve the agenda, as presented.

**Moved:** R. Alsaleh **Seconded:** A. Sakharov

**Motion carried unanimously**

**3. Approval of Minutes**

[none]

**4. Business arising from the minutes**

[none]

**5. President's report**

[none]

**6. Vice President Academic's report**

[none]

**7. Registrar's report**

[none]

**8. Question period**

**9. Committee Reports**

**a. Quality Assurance**

S. Chu

S. Chu briefed that M. Mancuso has presented the summary reports of AA and MBA in the last meeting.

**i. VP Academic Summary Report: Associate of Arts (AA)**

M. Mancuso

M. Mancuso presented the VPA's Summary Report of AA degree program. She presented an overview of the rigorous cyclical program reviews, which started in April 2022, with multiple stages such as internal quality assurance framework, self-study reports, external review reports and so on. She further mentioned that in the next step the program is working on applications for renewal of consent, with subsequent updates in follow-up yearly reports, where the program will be asked to report on the progress that they have made to the various recommendations and the action items that the program committed to in their response. She mentioned that there are themes in all programs; recognition of the enrollment growth,

growing number of faculty to support the program and outcomes, employment outcomes for the graduates of program and lastly collaborative approach towards curriculum revision. For Associate of Arts (AA) program, reviewers mentioned that program should consider adding the list of course offerings and particularly some additional electives to broaden the range of course offerings available for the students in the program and invest in additional language support for the students. Overall reviewers' reports are very positive and complementary to the program.

**Motion:** To approve the VP Academic Summary Report: Associate of Arts (AA), as presented.

**Moved:** S. Chu **Seconded:** G. Farhadian

**Motion carried unanimously**

ii. VP Academic Summary Report: Master of Business Administration (MBA)

M. Mancuso

M. Mancuso presented the VPA's Summary Report of MBA degree program. She presented an overview of the rigorous cyclical program reviews, which started in April 2022, with multiple stages such as internal quality assurance framework, self-study reports, external review reports and so on. She further mentioned that in the next step the program is working on applications for renewal of consent, with subsequent updates in follow-up yearly reports, where the program will be asked to report on the progress that they have made to the various recommendations and the action items that the program committed to in their response. For the MBA program, one of the responses to the recommendations was that the program would strike a joint committee between the MBA program and the Career Development Center to make sure that there were opportunities to talk through additional initiatives and opportunities for them to pursue. Furthermore, she briefed about the executive summary having responses to all the recommendations and mentioned the summary of the timeline for the completion of the recommendations by the respective programs. In the end, she said that executive summary reports are made public on the UCW website after being approved by the Senate meeting.

**Motion:** To approve the VP Academic Summary Report: Master of Business Administration (MBA), as presented.

**Moved:** L. Earnhart **Seconded:** S. Chu

**Motion carried unanimously**

b. **University Curriculum**

A. Sakharov

A. Sakharov mentioned that only Associate of Arts (AA) application for renewal of consent will be presented whereas MBA one will be presented in the next Senate meeting.

i. Associate of Arts (AA) Application for Renewal of Consent

S. Farmani

G. Drazenovic gave the brief introduction of the AA application for Renewal of consent. S. Farmani elaborated the rationale of this application of consent and mentioned that we are not offering specialization in associate of arts program at this time, but they will be explored in the years ahead. She recognized the work of faculty and staff members involved in supporting the compiling of the Application for Renewal of Consent.

**Motion:** *To approve Associate of Arts (AA) Application for Renewal of Consent, as presented.*

**Moved:** S. Chu **Seconded:** A. Sakharov

**Motion carried unanimously**

**10. Other Business**

[none]

**11. Adjournment**

M. Mancuso

*The meeting adjourned at 3:37 pm.*