

Policy Number:	9023p
Policy Title:	Academic Standing
Approved By:	Senate
Approval Date:	June 27, 2018
Effective Date:	June 27, 2018
Review Date:	July 6, 2023
Next Review Date:	July 2026

1. Purpose

- 1.1. The purpose of these procedures is to support the implementation of the Academic Standing Policy 9023.

2. Academic Performance Assessment Criteria

- 2.1. Upon attempting 9 credits of course work after the first admission to the University. Academic Standing cannot be issued for UAP or MBA Foundation courses as they are not part of the degree program. Using only standard letter grades A+ through F.

3. Undergraduate:

- 3.1. If an undergraduate student has a CGPA below 2.00 upon attempting 9 credits of course work; Registrar’s Office will issue an Academic Alert letter.
 - 3.1.1. If the student continues to be below 2.00 but have a Term GPA above 2.00; they will remain on Alert.
- 3.2. Academic Alert issued earlier – If the student’s CGPA and Term GPA falls below 2.00 in the next term; RO will issue Academic Probation.
 - 3.2.1. If the student has already received an academic alert and CGPA is below 2.00, but their Term GPA is above 2.00, the student remains on alert.
- 3.3. If the student is on Academic Probation; and student’s CGPA as well as Term GPA falls below 2.00 in the next term; the student will be issued Academic Suspension.
- 3.4. If the student is on Academic Probation; and has a CGPA below 2.00, but maintains the Term GPA above 2.00, the student will remain on Academic Probation.
 - 3.4.1. The student will remain on suspension for 1 term. When the student comes back from suspension; the student will be back on probation (returning from suspension - status).

- 3.4.2. If the student's CGPA goes above 2.00, the student standing resets to Good Academic Standing.
- 3.5. Students on Academic Probation;
 - a) may be required to repeat courses (a maximum of 4 are allowed);
 - b) may not register in more than a full-time course load; and/or,
 - c) will be returned to Good Academic Standing if the CGPA is 2.0 or above.
- 3.6. Academic Probation becomes part of the student record and appears on the official transcript.
- 3.7. A student will be placed on Academic Suspension for any of the following, if the student;
 - a) receives three or more grades of F in one term; and/or,
 - b) achieves a CGPA & GPA below 2.0 after receiving Academic Probation.
- 3.8. Students on Academic Suspension;
 - a) will not be able to register for a minimum of two terms; and,
 - b) will return on Academic Probation to the next term in which they are registered; and/or,
 - c) may be required to submit an academic success plan.
- 3.9. Academic suspension is not a mandatory stage before being required to withdraw.
- 3.10. Academic Suspension becomes part of the student record and appears on the official transcript.
- 3.11. Students that fail to achieve a GPA of 2.0 and have a CGPA below 2.0 post Academic Suspension will be placed on Required to Withdraw (RTW).
- 3.12. Students Required to Withdraw:
 - a) are not permitted to register for courses for a minimum of one year and must apply for readmission (please see Admissions Policy: 9007);
 - b) will return on Academic Probation upon readmission; and,
 - c) are ineligible for readmission if Required to Withdraw a second time.
- 3.13. Required to Withdraw becomes part of the student record and appears on the official transcript.
- 4. Graduate:**
 - 4.1. If a graduate student has a CGPA below 3.00 upon attempting 9 credits of course work; Registrar's Office will issue an Academic Alert letter.

- 4.1.1. If the student continues to be below 3.00 but have a Term GPA above 3.00; they will remain on Alert.
- 4.2. Academic Alert issued earlier – If the student’s CGPA and Term GPA falls below 3.00 in the next term; RO will issue Academic Probation.
 - 4.2.1. If the student has already received an academic alert and CGPA is below 3.00, but their Term GPA is above 3.00, the student remains on Academic Alert.
- 4.3. If the student is on Academic Probation; and student’s CGPA as well as Term GPA falls below 3.00 in the next term; the student will be issued Academic Suspension.
- 4.4. If the student is on Academic Probation; and has a CGPA below 3.00, but maintains the Term GPA above 3.00, the student will remain on Academic Probation.
 - 4.4.1. The student will remain on suspension for 1 terms. When the student comes back from suspension; the student will be back on probation (returning from suspension - status).
 - 4.4.2. If the student’s CGPA goes above 3.00, the student’s academic standing resets to Good Academic Standing.
- 4.5. Students on Academic Probation:
 - a) may be required to repeat courses (a maximum of 3 are allowed); and/or,
 - b) may not register in more than a full-time course load 4.6.3 will be returned to Good Academic Standing if the CGPA is 3.0 or above.
- 4.6. Academic Probation becomes part of the student record and appears on the official transcript.
- 4.7. A student will be placed on Academic Suspension for any of the following, if the student;
 - a) receives three or more grades of F in one term; and/or,
 - b) achieves a CGPA & GPA below 3.0 after receiving Academic Probation.
- 4.8. Students on Academic Suspension:
 - a) will not be able to register for a minimum of two terms;
 - b) will return on Academic Probation to the next term in which they are registered; and/or,
 - c) may be required to submit an academic success plan.
- 4.9. Academic suspension is not a mandatory stage before being required to withdraw. Academic Suspension becomes part of the student record and appears on the official transcript.

- 4.10. Students that fail to achieve a GPA of 3.0 and have a CGPA below 3.0 post Academic Suspension will be placed on Required to Withdraw (RTW).
- 4.11. Students Required to Withdraw:
- a) are not permitted to register for courses for a minimum of one year and must apply for readmission (please see Admissions Policy: 9007);
 - b) will return on Academic Probation upon readmission, and
 - c) are ineligible for readmission if Required to Withdraw a second time.
- 4.12. Required to Withdraw becomes part of the student record and appears on the official transcript.

5. Appeals

- 5.1. Students can request to appeal their grades after they receive their final grades, but students cannot appeal against their Academic Standing unless their grades are under review.
- 5.2. Students can request a leave of absence in case of extenuating circumstances for reasons related to, but not limited to;
- a) maternity or parenting;
 - b) personal medical health;
 - c) death or serious illness of a family member; and/or,
 - d) mandatory military service.

6. Responsibilities

- 6.1. International students are responsible to be in compliance with the terms and conditions of their study permit and/or visa.
- 6.2. Domestic students are responsible to be in compliance with the terms and conditions of their student loans.