

## Senate Meeting

Thursday, February 02, 2023; 3:00 pm PDT

Via Microsoft Teams

### Minutes

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#### Attendees:

*Maureen Mancuso (Vice-President Academic)*

*Stephanie Chu (Executive Dean/AVP Teaching, Learning and Scholarship)*

*Henrique Gea (Registrar)*

*Gelareh Farhadian, George Drazenovic (Chairs)*

*Nam Le, Salvador Trevino, Penny Farley, Alexander Sakharov, Jason Walker, Noosha Mehdian, Hamed*

*Taherdoost, Manbo He (Faculty Representatives)*

*Anne Janousek, Anna Lee Boulton (Staff Representatives)*

*Udayveer Singh (Student Representatives)*

*Catherine Vertesi (UCW Board of Governors Representative)*

*Mamtha Nagaraja (Alumni Representative)*

*Adrian Mitescu (University Librarian and Interim Secretary)*

*Saleiha Sharif, Aakanksha Mehta (Senate Coordinator)*

#### Regrets:

*Sheldon Levy (UCW President and Senate Chair)*

*Shweta Shaw (Student Representatives)*

#### Guests:

*Christine Chan (Director of Student Affairs & Services)*

*Amy Hua (Director, Planning & Budgeting)*

*Cassie Savoie (Director, Academic Operations & Support Services)*

*Harpreet Ahluwalia (Director, Curriculum and Quality Assurance)*

*Cherie Chang (Manager of Advising Services)*

*Bradley Fehr (Associate Director Communications)*

*Heidi Rolfe (Compliance Officer)*

*Amit Kohli (REB Chair)*



**Absent:**

*Michele Vincenti, Larry Earnhart* (Program Chairs)

*Mehdi Akhgari, Rushdi Alsaleh* (Faculty Representatives)

*Manik Gupta* (Student Representative)



**1. Call to Order and Land Acknowledgment**

J. Walker

*We acknowledge that the territories on which UCW and its campuses are situated are the traditional, ancestral and unceded territories of the **xʷməθkʷəy̓əm** (Musqueam), **Sḵwəxwú7mesh** (Squamish) and **Selilwítlh** (Tseil-Waututh) Nations. We thank them for having cared for this land since time immemorial, honour their graciousness to the students who seek knowledge here, and iterate our dedication to valuing the ongoing contributions of Indigenous peoples and communities.*

**The meeting was called to order at 3:06 pm PST.**

**2. Approval of the Agenda**

J. Walker

**Motion:** To approve the agenda as presented.

**Moved:** A.L. Boulton **Seconded:** N. Le

**Motion carried unanimously**

**3. Approval of Minutes**

J. Walker

a) Minutes from the Academic Council meeting on December 01, 2022

**Motion:** To approve Minutes from the Academic Council meeting on December 01, 2022

**Moved:** A.L. Boulton **Seconded:** A. Janousek

**Motion carried unanimously**

**4. Business arising from the minutes**

[none]

**5. President's report**

Presented along with the VP Academic's report.

**6. Vice President Academic's report**

M. Mancuso

M. Mancuso presented both President's and VPA's report. On behalf of president, she extended his appreciation to everyone for their efforts to provide a great learning experience for the students. Firstly, the president continued to work to address the space needs for the campus. In this regard, the university is working with outside consultants to produce a space port and final details will be shared with the members of senate. Secondly, mentioned a confidential information regarding an agreement with the Fullbright Commission yet to be finalized. Lastly, two engagement committees are made to provide a more direct way for leadership to connect with faculty and staff to listen to concerns and to share information.

M. Mancuso shared the DQAB annual report which is positive with significant reduction in the number of actions required and recommendations. She thanked everyone for their participation in the ongoing process with the Chairs and other stakeholders. She shared the positive progress on the new program

proposal for the Master of Entrepreneurship. In the end, she talked about the discussions regarding strategic direction and the external review for teaching excellence.

## 7. Registrar's report

H. Gea/Anna Lee Boulton

H. Gea gave an overview of our enrollment numbers and retention rates over the last few terms. He was pleased to share that our student intake has become more diverse over time. He emphasized doing better efforts into bringing more students towards undergraduate programs. He highlighted that there is a good trend of high achievers in summer session. Further updated the members on the admissions pipeline and estimated student intake. Question regarding recruitment and admissions from Latin America, S. Trevino and P. Farley showed their interest in attracting the students from that region.

## 8. Question period

[None]

## 9. Committee Reports

### a) Academic Planning & Priorities

M. Mancuso

There has been no meeting

### b) Governance and Policies Committee

M. He

#### i. Policy 5006 – Academic Integrity

[C. Savoie]

C. Savoie shared the rationale, consultation process, proposed changes, and implementation plan for this existing policy. She also mentioned the amendments in the roles, responsibilities and clarified the steps for the procedure with the updates in the policy. She mentioned that she is working and in consultation with different departments and respective people to refine this policy. Extensive communication plan is under pipeline for broad awareness to students and faculty regarding this policy. Academic Integrity Committee is also going to be established that will train and educate students, staff, and faculty on reporting and investigating academic misconduct incidents. She further updated with the timeline for training, education, and preparation for launching this policy.

**Motion:** To approve the changes in Policy 5006 – Academic Integrity, as presented

**Moved:** A. Janousek **Seconded:** S. Chu

**Motion carried unanimously**

### c) Quality Assurance

S. Chu

S. Chu shared that it was the first meeting of the committee where they reviewed the terms of reference and discussed whole cyclical review framework and process.

### d) University Curriculum Committee

A. Sakharov

There has been no meeting

- e) **Research and Scholarly Activities** H. Taherdoost  
H. Taherdoost briefed about the approved research applications and enhanced application procedure & scholarly activities.
- f) **Honorary Degrees and Awards Committee** M. Mancuso  
There has been no meeting

## 10. Other Business

- a) Senate Secretariat Updates A. Mitescu

A. Mitescu thanked the Communications team for helping in updating of Senate information on website. He welcomed and thanked Mantha Nagaraja for joining the Senate as Alumni representative member. He also briefed the details of working group and preparations of upcoming Spring Senate Election and for two faculty representative vacant positions, one staff representative position and one student (online program) representative position.

## 11. Adjournment

J. Walker

**Motion:** To adjourn the meeting  
**Moved:** A. Janousek **Seconded:** S. Chu  
**Motion carried unanimously**

*Meeting adjourned at 3:51 pm.*