

Academic Council Meeting

Thursday, November 3, 2022; 3:00 pm PDT

Via Microsoft Teams

Minutes

Attendees:

Sheldon Levy (UCW President and AC Chair)

Maureen Mancuso (Vice-President Academic)

Stephanie Chu (Executive Dean)

Henrique Gea (Registrar)

Gelareh Farhadian, Michele Vincenti, George Drazenovic, Larry Earnhart (Chairs)

Nam Le, Salvador Trevino, Mehdi Akhgari, Penny Farley, Alexander Sakharov, Jason Walker, Paul Fontaine, Noosha Mehdian, Rushdi Alsaleh, Hamed Taherdoost, Manbo He (Faculty Representatives)

Anne Janousek, Anna Lee Boulton (Staff Representatives)

Manik Gupta, Shweta Shaw, Udayveer Singh (Student Representatives)

Catherine Vertesi (UCW Board of Governors Representative)

Regrets:

Adrian Mitescu (University Librarian and Interim Secretary)

Guests:

Harpreet Ahluwalia (Director, Curriculum and Quality Assurance)

Christine Chan (Director of Student Affairs & Services)

Amy Hua (Director, Planning & Budgeting)

Cassie Savoie (Director, Academic Operations & Support Services)

Polina Skiba (Academic Council Coordinator)

Pooja Lekhi (Faculty member)

1. Call to Order and Land Acknowledgment

S. Levy/ H. Gea

We acknowledge that the territories on which UCW and its campuses are situated are the traditional, ancestral and unceded territories of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish) and Selilwitulh (Tseil-Waututh) Nations. We thank them for having cared for this land since time immemorial, honour their graciousness to the students who seek knowledge here, and iterate our dedication to valuing the ongoing contributions of Indigenous peoples and communities.

The meeting was called to order at 3:02 pm PST.

2. Approval of the Agenda

S. Levy

Motion: To approve the agenda as presented
Moved: S. Chu **Seconded:** M. Vincenti
Motion carried unanimously

3. Approval of Minutes

S. Levy

a) Minutes from the Academic Council meeting on October 13, 2022

Motion: To approve Minutes from the Academic Council meeting on October 13, 2022
Moved: A.L. Boulton **Seconded:** L. Earnhart
Motion carried unanimously

4. Business arising from the minutes

[none]

5. President's report

S. Levy

S. Levy congratulated everyone on the UCW MBA Team for placing second in the BC MBA games. L. Earnhart highlighted the efforts put in by different faculty members in achieving this position. S. Levy also highlighted how the Convocation was a successful event. He thanked all the staff members who worked diligently to make the event a success. He shared that we are expecting the traditional annual visit from the government on Dec 1st. S. Levy shared that the GUS group has secured a full-scale private University in the province of Ontario.

6. Vice President Academic's report

M. Mancuso

M. Mancuso shared about the Strategic Planning Day that was organized to discuss the strategic planning and vision for the University for the next 5 years. She mentioned that they are working to include student feedback as the event had limited student participation. She shared that the findings will be shared at a town hall with the wider group which help everyone understand have a shared sense of vision and shared milestones and priorities. She thanked everyone for their participation in the ongoing Cyclical Reviews with the Chairs and other stakeholders. She shared that faculty have been

invited to a Faculty Forum to have discussions around the class scheduling process, academic budget and enrollment management.

7. Registrar's report

H. Gea/Anna Lee Boulton

H. Gea gave an overview of our admissions numbers and attrition rates over the last few terms. He was pleased to share that our student intake has become more diverse over time. He shared about the UCW articulated courses in BC Transfer Guide. He also updated the team on the admissions pipeline and estimated student intake.

8. Question period

A. L. Boulton asked for the date of the National Competition of the MBA Games. L. Earnhart responded that the games are on January 5th. P. Farley asked a question about the number of students expected in Winter Term. H. Gea shared the updates on the take-in target and status update for the Winter Term. He shared we are working to be prepared for the incoming students. C. Savoie asked what the typical conversion rate for the admission letters is sent out to students. H. Gea shared how we calculate the conversion rate.

9. Correspondence and receipt of petitions

[None received]

10. Committee Reports

- a) Governance and Policies Committee
There has been no meeting

[A. Mitescu]

- b) University Curriculum Committee

H. Ahluwalia

Motion: To approve Minutes from the Academic Council meeting on October 13, 2022

Moved: L. Earnhart **Seconded:** G. Drazenovic

Motion carried unanimously

- i. ACCT 305- Auditing and Assurance

G. Drazenovic

Discussion: A. Sakharov asked a question about the efficacy of assessing 6 learning outcomes from a single assignment. G. Drazenovic shared the input that was received in the discussions with UCC.

Motion carried unanimously

- ii. FNCE 625 Investment Analysis and Management

P. Lekhi

P. Lekhi shared the rationale for the change and the updates made to the course.

The motion passed unanimously

- iii. MRKT 627 – International Marketing P. Lekhi

P. Lekhi shared the rationale for the change and the updates made to the course.

The motion passed unanimously

- iv. MGMT 642 – Agile Project Management L. Earnhart

L. Earnhart presented the suggested changes; no amendments proposed.

The motion passed unanimously

- c) Honorary Degrees and Awards Committee M. Mancuso

There has been no meeting

11. Other Business

- a) Call for nominations: AC Vice-Chair A. Mitescu/ H. Gea

Henrique shared the responsibilities of the Vice Chair and the form that interested applicants can use to nominate themselves for this position. He shared that Academic Council members can nominate themselves for this position by 17th November.

Motion: To approve all the transfer and articulation agreements as a package

- b) Committee Participation H. Gea

H. Gea shared details about membership of the AC Standing Committees. M. Akhgari asked a question about how faculty members who are not part of the AC can participate in the committees. M. Mancuso shared that faculty would have to form subgroups or working committees for wider faculty participation.

Motion: To appoint the members of the Standing Committees as presented.

Moved: H. Gea **Seconded:** S. Levy

Motion carried unanimously

12. Adjournment

S. Levy

Motion: To adjourn the meeting

Moved: S. Trevino **Seconded:** G. Farhadian

Motion carried unanimously

Meeting adjourned at 3:56 pm.