

## Academic Council Meeting

Friday, July 8<sup>th</sup>, 2022; 1:00 pm PDT

Via Microsoft Teams

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### Attendees:

Sheldon Levy (Chair)

Sitora Azimova (Vice President Administration)

Michele Vincenti, Laurence Earnhart (Department Chairs)

Stephanie Chu (Executive Dean)

Paul Fontaine, Penny Farley, Eli Sopow, Salvador Trevino, Nam Le (Faculty Representatives)

Henrique Gea (Registrar)

Adrian Mitescu (University Librarian and Interim Secretary)

Catherine Vertesi (UCW Board of Governors Representative)

Anne Janousek (Support Staff Representative)

### Regrets:

Maureen Mancuso (Vice-President Academic)

### Absences:

Gelareh Farhadian, George Drazenovic (Department Chairs)

Gabriel Anaya Issa, Aashna Arya (Student Representatives)

### Guests:

Jason Walker (Chair of the Research Ethics Committee)

Aigerim Shilibekova, Noosha Mehdian (Faculty)

Harpreet Ahluwalia (Project Manager, Transfer & Institutional Partnerships)

Christine Chan (Director of Student Affairs & Student Services)

Amy Hua (Director, Scheduling & Curriculum)

Cassie Savoie (Director, Academic Operations and Support Services)

Heidi Rolfe (UCW Compliance Officer)

Taran Gill, Rebecca Pottruff (Administrative Support)

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## Acknowledgement

*We acknowledge that the territories on which UCW and its campuses are situated are the traditional, ancestral and unceded territories of the **xʷməθkʷəy̓əm** (Musqueam), **Skwxwú7mesh** (Squamish) and **Selilwitulh** (Tseil-Waututh) Nations. We thank them for having cared for this land since time immemorial, honour their graciousness to the students who seek knowledge here, and iterate our dedication to valuing the ongoing contributions of Indigenous peoples and communities.*

**The meeting was called to order at 1:02 pm PDT.**

### 1. Welcome

S. Levy

President Levy welcomed Council Members and guests to the online meeting. The Council meeting began with a land acknowledgement (as written above).

### 2. Approval of Agenda

S. Levy

**Motion:** *To approve the agenda of the AC July 8th, 2022 meeting as presented.*

**Moved:** *L. Earnhart*      **Seconded:** *S. Chu* **Motion carried unanimously.**

### 3. Approval of Minutes

S. Levy

a. Minutes from Academic Council meeting on June 3<sup>rd</sup>, 2022

**Motion:** *To approve the minutes of the AC meeting on June 3, 2022 meeting as presented.*

**Moved:** *E. Sopow*      **Seconded:** *P. Farley*

**Notes:** *None*

**Motion carried unanimously.**

### 4. President's Report

S. Levy

- President Levy reminded Council of Convocation the following week, encouraging members of council to attend one or both ceremonies if possible. The President highlighted that the morning ceremony will have the conferring of the honorary degree recipients as passed by Council.

- President Levy informed Council that the Government of BC is implementing changes regarding the approval process for accepting new institutions and programs. UCW participated in a review of the proposed changes to this process.
  - a. President Levy also noted that BC Government is becoming firmer regarding the ratio of fulltime faculty to students. VPA Mancuso has been acting in congruence with the new guidelines to bring on board new fulltime faculty and putting in place a framework where faculty will have time to do scholarly activity.
- President Levy spoke to the challenges of effective strategic enrollment planning at this time due to external variables including visa processing times, and reallocation of government funds due to conflicts abroad. The slower rate of visa approvals has created a challenge for the university in determining the number of letters of acceptance to extend to ensure sufficient students, but not overextend itself should processing times increase. This issue disproportionately impacts UCW whose population is over 90% international students. President Levy commended Registrar Gea on his work and patience in creating a strategic approach to this issue.

## 5. Committee Reports

### a. Policies Committee

A. Mitescu

No items to put forward for report.

### b. University Curriculum Committee (UCC)

A. Hua

The UCC reviewed three courses, the changes for which were presented to Council:

- BUSI 601 – Ethics, CSR, and Business Analysis
- WORK 601 – Graduate Practicum
- FNCE 303 – Finance

## Course Update presentations:

### i. BUSI 601 – Ethics, CSR, and Business Analysis

A. Shilibekova

A. Shilibekova presented the updated syllabus for BUSI 601, stating that the course description had been updated, diagnostic tools have been incorporated, more diversity, equity, and inclusion topics have been included. P. Farley inquired regarding the alignment of the assignments with a policy stating that at the graduate level group assignments cannot outweigh individual assignments. **Noted:** President Levy requests that due diligence be completed in this case to ensure that it is in alignment, the vote proceeded in good faith based on the explanation of the presenter.

**Motion:** *To approve the updates to BUSI 601 – Ethics, CSR and Business Analytics as presented.*

**Moved:** N/A **Seconded:** N/A **Motion carried unanimously.**

i. WORK 601 – Graduate Practicum

S. Campbell

C. Savoie spoke on behalf of S. Campbell and G. Farhadian regarding the course changes. The changes proposed include the realignment of CLOs, an update of course description, and name change from ‘internship’ to ‘practicum’ to better align with what the course offers students.

**Motion:** *To approve the updates to WORK 601 – Graduate Practicum as presented.*

**Moved:** L. Earnhart **Seconded:** E. Sopow **Motion carried unanimously.**

ii. FNCE 303 – Finance

G. Drazenovic

H. Ahluwalia relayed to Council that the changes proposed for FNCE 303 were based on the recommendations an external reviewer for CPA BC. Instructor, Corey Sobel completed the updates based on the review of the reviewer. Changes included increasing the weight of midterm and final exams increased to meet CPA requirements, updating CLOs, updating the course text to reflect the newest edition, and adjusting topics as recommended.

**Motion:** *To approve the changes to approve updates to FNCE 303 – Finance as presented.*

**Moved:** S. Chu **Seconded:** L. Earnhart **Motion carried unanimously.**

c. Honorary Degrees and Awards Committee

[No report]

No meeting and no report.

## 6. Old Business

a. Academic Council Evolution

H. Rolfe/A. Mitescu

**Notice of MOTION:** *To approve the updated Bylaws of the UCW Academic Council at the August 5<sup>th</sup>, 2022, Council meeting.*

- A. Mitescu presented a redline copy of the highlighting the differences between the 2016 version and the proposed version of the bylaws, commending Heidi Rolfe for her role in updating the bylaws. H. Rolfe reviewed in greater detail each of the articles in the Bylaws of Academic Council.
- Outside of editorial housekeeping, A. Mitescu stated that if there are more substantive changes required of the bylaws, they will be dealt with via amendments passed with a majority vote.

- A. Mitescu informed members of Council that should there be any comments, questions or concerns regarding the bylaws, they may send to him at the [ac.secretary@ucanwest.ca](mailto:ac.secretary@ucanwest.ca) for consideration at the August 5<sup>th</sup> meeting.

## 7. New Business

New Partnership Agreements:

**Motion:** *To move all partnership items on to the floor.*

**Moved:** E. Sopow      **Seconded:** L. Earnhart

a. George Brown College, Canada

H. Ahluwalia

H. Ahluwalia presented a partnership agreement which will create a pathway from select George Brown College business degree programs to UCW's MBA program.

**Motion:** *To approve the agreement with George Brown College as presented.*

**Moved:** S. Chu      **Seconded:** L. Earnhart

**Motion carried unanimously.**

b. Academy of Learning Career College, Canada

H. Ahluwalia

H. Ahluwalia presented a revised agreement with Academy of Learning Career College due to the changes in UCW's BCom from their Business Administration program. Registrar Gea requested that in future renewals and revaluations, to receive performance appraisals/ data showing if student have been successful under the current terms. H Ahluwalia will ensure that an evaluation will be provided ahead of time for future amendments and renewals.

**Motion:** *To approve the agreement with Academy of Learning Career College as presented.*

**Moved:** M. Vincenti      **Seconded:** A. Mitescu

**Motion carried unanimously.**

c. Liaison College, Canada

H. Ahluwalia

H. Ahluwalia presented an agreement where Liaison College's post graduate Project Management Diploma would transfer for credits in the MBA program in MGMT, BUSI and OPMT select courses. Board Member Vertesi suggest that there be a sunset clause/ student performance review period embedded in the agreement. H. Ahluwalia agreed to incorporate such a clause in this agreement prior to signing. This change will now be assumed as part of this and all other partnership agreements in this council and moving forward.

**Motion:** To approve the partnership with Liaison College as amended with a “sunset” clause.

**Moved:** *S. Chu*                    **Seconded:** *M. Vincenti*

**Motion carried unanimously.**

d. Tamwood College

H. Ahluwalia

H. Ahluwalia presented a revised agreement with Academic of Learning Career College due to the changes in UCW’s BCom from the International Business and Management Co-op Diploma. Board Member Vertesi suggested based on her experience with the institution, an agreement where a pathway to UCW’s MBA be mapped. H. Ahluwalia will add this as an addendum. N. Le raised a concern regarding the equivalency between an International Business course and UCW’s Introduction to Business Course, he was encouraged by President Levy to consult the subject experts doing the evaluations.

**Motion:** *To approve the agreement with Liaison College, Canada as presented.*

**Moved:** *S. Chu* **Seconded:** *M. Vincenti*

**Motion carried unanimously.**

e. Universidad EIA, Colombia

H. Ahluwalia

H. Ahluwalia presented a student exchange agreement with Universidad EIA, Colombia. Board Member Vertesi raised concerns regarding reciprocity, and tuition payments, volunteering to help make sure all pieces are in place prior to finalization of the agreement. President Levy suggested to proceed with a vote on the principle of the agreement with the understanding that the technical changes would be made.

**Motion:** To approve students exchange agreement with Universidad EIA, Colombia, subject to technical improvements being made

**Moved:** *S. Chu* **Seconded:** *M. Vincenti*

**Motion carried unanimously.**

## 8. Adjournment

S. Levy

**Motion:** To adjourn

**Moved:** *S. Chu* **Seconded:** *M. Vincenti* **Motion carried unanimously.**

**Meeting adjourned at 2:13 pm PDT.**