

Registrar's Office Suite 100 – 626 West Pender Street Vancouver, BC V6B 1V9 604.915.9607 transfercredit@ucanwest.ca

Original Date Received by Registrar's Office

You must include a copy of your transcripts, course description, calendar description and/or course syllabus for each course for which you apply. If you do not include the required supporting documents, your request will not be processed. Note you must have a grade of 'B' or better for credit towards a graduate course and a grade of 'C' or better for credit towards an undergraduate course.

Today's Date (YYY/MM/DD):			UCW Student Number:			
Student Name (Last/First):						
UCW Program (Please check correct box):		D BA	□ BCom	□ MBA		
Requesting transfer credit for course(s) e.g.: BUSM 200 (list all):						
Documents attached for each course request	ted (check a	Ill that app	ly):			

□ Course outline (preferred)	Course syllabus	Calendar Descriptions	Certificates

Other (Please List): _____

Notes:

• The following UCW courses cannot be replaced with transfer credit: BUSI 497, BUSI 498, COMM 497, COMM 498, MBAR 661, MGMT 601 and MGMT 661.

University Canada West is committed to using personal information we collect in accordance with applicable provincial and federal privacy legislation. By completing this form, you are consenting to have the University use the submitted information for the purposes consistent with academic and support services of a post-secondary educational institution.

Signature

Date

Decision (Office Use Only)					
Date:	Total Credits granted:				
Notes:					
Signatures:					
Dean (or designate)	Admissions				