

Meeting Minutes
Friday 05 November 2021; 1:00pm PST
LOCATION: Microsoft Teams

Attending:

Sheldon Levy (Chair)

Larry Earnhart (Graduate Chair)

Stephanie Chu (Executive Dean)

Adrian Mitescu (Librarian)

Mary Ross (Registrar)

Sitora Azimova (VP Admin)

Salvador Trevino (Faculty)

Paul Fontaine (Faculty)

Penny Farley (Faculty)

Dave Keighron (Faculty)

Michele Vincenti (Graduate Chair)

Pegah Yaghmaie (Faculty)

Sumit Agarwal (Support Staff Representative)

Gelareh Farhadian (Graduate Chair)

Amy Hua (Academic Manager)

George Drazenovic (Undergraduate Chair)

Nam Le (Faculty)

Anne Janousek (Support Staff Representative)

Harpreet Ahluwalia (Guest)

Rahul Agarwal (Guest)

Regrets:

Eli Sopow (Faculty)

Aashna Arya (Student Representative)

Gabriel Anaya Issa (Student Representative)

Kristeen McLellan (UAP Chair)

Notes:

Taran Gill (Executive Assistant)

Meeting called to order at 1:00pm.

1. Welcome

S. Levy

Sheldon welcomed attendees and thanked everyone for joining online.

2. Approval of Agenda (doc. distributed)

S. Levy

Motion: To approve agenda

Agenda approved as distributed.

3. Approval of Minutes (doc. distributed)

S. Levy

a) Minutes from Academic Council meeting on October 08, 2021

Motion: To approve Minutes as presented

Minutes approved as presented.

4. President's Report

S. Levy

Sheldon noted the following items in his report:

- Amazing job has been done by those involved in getting classes restarted on campus with the new Covid protocols. Sheldon thanked those who had contributed and students.
- Approximately 50% of students are now back on campus, which compared to other institutions is on the higher side. The provincial government is pushing for all institutions (public & private) to have all students back on campus, and hoping in January it will be closer to 100%.
- There is a sense from the provincial government that having more success with domestic student numbers would be of benefit
- Differences coming from a public institution to a private institution – the first is no rank structure for faculty, and the second is the student faculty ratio for a institution of this size.
- Have been approached by faculty regarding how to support scholarships. This is a tricky one as at public universities the majority of scholarships are supported by the federal government granting councils. Private institutions are not eligible, so we need to look at how we support these within own existing resources. Having read through the Scholarships Policy faculty have expressed challenges on how it would be executed with regard to balancing work load and course load.

ACADEMIC COUNCIL

- Having walked through the campus there are beautiful spaces not being used by faculty and students. What would the space have/what would it look like that would attract faculty to want to spend time there?
- Being interim president, any ideas or suggestions on what my priorities should be would be greatly appreciated.

5. New Business (docs distributed)

a) Existing Course Revision: OPMT 620 - Operations Management

L. Earnhart

Larry presented this course revision on a share screen. He advised a complete redevelopment of the entire course was done – a new textbook which was introduced a few terms ago needed to be incorporated more fully into the course.

The course learning outcomes have been redeveloped and reduced, with efforts made to make them more applicable to the course.

Larry summarised all the assessments students are required to do, and noted these haven't changed much. Larry also noted faculty have the option providing whichever material they would like for the case studies/individual assignments.

There was discussion around the reading schedule – the readings are mainly listed from the chapters, but there are a number of course packs – will they be used for the projects? How will they be put together? Larry clarified that would be for what is listed as case studies, and it is up to the instructor to define what the project is.

There was also discussion on when this course would be offered and Larry confirmed it would be for Winter Term.

Motion: To approve the Existing Course Revision: OPMT 620 - Operations Management.

Motion carried unanimously.

b) New Course Development: MGMT 642 - Agile Project Management

L. Earnhart

Larry presented this new course on a share screen. (the version being presented has had some updates made from the version which was circulated to the council – the updated version will be circulated to the council with the minutes)

This is one of the project management electives being added, and propose it starts in the Winter Term with the previously approved MGMT 641.

Larry gave a summary of the course description and noted the essential skills – critical thinking, quantitative reasoning and creative thinking is what we want to emphasize with this course.

ACADEMIC COUNCIL

Larry went through course learning outcomes (is where some changes have been made) and course structure/approach.

Motion: New Course Development: MGMT 642 - Agile Project Management.

Motion carried unanimously.

c) Policy Committee Bylaws

M. Ross

Mary presented the Policy Committee Bylaws for the Academic Councils review. The bylaws were drawn by the policy committee but had never been sanctioned by Academic Council.

There was discussion around if this policy was modeled on an existing policy from another institution as these are standard committees and how this compares to other institutions. Mary confirmed this is best practice/standard on how a policy committee is set up.

This was presented as a notice of information and doesn't require to be voted on.

There was discussion around none of our committees are documented/posted in one place such as meeting dates, agenda, minutes, terms of references, memberships. The one challenge is faculty may not even know which committees are available. There was a question of where all this information would be posted. Mary responded that for Academic Council everything is posted in the portal (myucw), but for other committees that hasn't been practiced to date.

Sheldon commented that the following had been taken from the discussion that we review the recommendation put forward, and this be debated and put for vote at the next academic council.

The issue of who is on the committee was raised and also that we ensuring the holder of the university's policies (secretary) has legal counsel support

d) List of Graduands

M. Ross

Mary presented 305 graduates to approve consisting of 238 students for the MBA, 1 student for the BA, 4 students for the BCOM and 62 students for the AA.

Motion: To approve the graduands as presented

Motion carried unanimously.

e) TSOM - Pathways into BCom and BABC

H. Ahluwalia

f) DEA Canadian College - Pathway into BCom

H. Ahluwalia

g) Pyramid College of Business and Technology - pathways into BCom

H. Ahluwalia

The above 3 agreements were presented by. The conditions laid out in each agreement facilitate the admission of qualified students from the respective colleges to UCW.

ACADEMIC COUNCIL

There was discussion around if we monitor the students performance to ensure that the students are successful. Michele responded that it is monitored but is work in progress.

Motion: To approve the 3 agreements as presented above.

Motion carried unanimously.

7. Other Business

No further business.

8. Adjournment

Motion: To adjourn meeting.

Motion carried unanimously

S. Levy

Meeting Adjourned at 2:08 pm.