

Policy Number:	2030
Policy Title:	Minors on Premises
Approved by:	President
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Effective date:	September 22, 2020
Review date:	-
Next review date:	September 2025

Policy Statement

This Policy aims to ensure, as far as is reasonably possible, the safety, security and protection of minors while on the Premises.

Purpose

The purpose of the Minors on Campus Policy (Policy) is to set out the rules, procedures and safeguards applicable to minors entering the premises (Premises) of University Canada West (University).

In particular, the University offers and/or sponsors a variety of programs and events at the Premises. The University acknowledges that minors may attend and/or participate in some of these programs and events at the Premises, including programs and events sponsored by the University, as well as third parties using the University’s facilities on the Premises. Minors may also enter the Premises in exploration of academic opportunities.

Scope

This Policy applies to:

- any Minor who enters the Premises, for whatever reason;
- any Adult who assumes responsibly for the care and supervision of a minor while on the Premises;
- employees of the University; and
- students enrolled in any of the University’s educational courses or programs.

Definitions

These definitions apply to terms as they are used in this policy:

Word/Expression	Definition
Minor	Any person under the age of 19, but excludes any person enrolled as a student at the University; and
Adult	Any person over the age of 19, who has the mental and physical capacity to assume responsibility for the care and supervision of a minor while on the Premises

Applicable legislation

- Occupiers Liability Act
- Infants Act

Related policies

Policy Number	Policy Title
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Associated procedure

Procedure Number	Procedure Title
2030p	Minors on Premises Procedures

Safety of Minors on the Premises

The University is committed to ensuring the safety, security and protection of Minors while on the Premises, and generally to comply with any applicable laws. In furtherance of this commitment, the University will take such care as may be reasonably necessary or required to ensure the safety of the Premises, including the condition of the Premises, any activities that take place on the Premises, as well as the conduct of third parties on the Premises.

While the University is committed to ensuring the safety of minors while on the Premises, minors entering the Premises must at all times be under the care and supervision of a responsible adult, which may include, but not limited to, a parent, guardian, custodian or any other adult who may have assumed responsibility for the care and supervision of the Minor (the “Responsible Adult”). A Responsible Adult may also include an employee or student of the University who brings a minor onto the Premises.

Any unsupervised minor must immediately be reported to Front Desk/Security in accordance with the process outlined in the Procedure document.

By assuming responsibility for the care and supervision of a minor while on the Premises, the Responsible Adult agrees that he/she will be liable for any injury, loss or damage to a minor that occurs on the Premises, and the Responsible Adult indemnifies the University in respect of such injury, loss or damage.

Rules applicable to Minors on Premises

As indicated above, minors entering the Premises must at all times be under the care and supervision of a Responsible Adult. Under no circumstances may a minor be left unsupervised on the Premises. This also applies to students and employees of the University who bring minors onto the Premises. While the University acknowledges that students and employees off the University may sometimes have

difficulties arranging childcare, it is not permissible in any circumstances to bring a minor onto the Premises and to leave the minor unsupervised. This is strictly prohibited.

Minors participating in a program or event on the Premises are generally permitted to use or access the University's facilities on the Premises, subject to the requirement that they be under the care and supervision of a Responsible Adult at all times. The University reserves the right to restrict anyone, including Minors, from using or accessing certain areas or facilities, or from utilizing specified equipment, on the Premises.

Minors in classrooms and/or other instructional area/s

The classrooms and/or other instructional area/s on the Premises are not designed for minors, and minors are not permitted access to such areas unless prior written authorization has been obtained from Academic Affairs Manager (or designate). Under no circumstances is it appropriate for faculty members or students to accommodate or permit Minors (or any other person who is not a student of the University) to access the classrooms and/or other instructional area/s during classroom hours. Bringing minors, family members or any other guest into classrooms and/or other instructional area/s, is not permitted.

For the avoidance of doubt, unless prior written authorization has been obtained from Academic Affairs Manager (or designate), Minors and other persons who are not students of the University are not permitted access to classrooms and/or other instructional area/s on the Premises. Such unauthorized persons will be asked to leave the Premises immediately.

Faculty members are responsible for ensuring that only students of the University, or persons with prior written authorization, access classrooms and/or other instructional area/s on the Premises.